

# **POLICY SCREENING FORM**

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## **Background**

**Under Section 75 of the Northern Ireland Act 1998, the College is required to have due regard to the need to promote equality of opportunity:**

- **between persons of different religious belief, political opinion, racial group, age, marital status or sexual orientation;**
- **between men and women generally;**
- **between persons with a disability and persons without; and,**
- **between persons with dependants and persons without.**

**Without prejudice to the obligations set out above, the College is also required to have regard to the desirability of promoting good relations between persons of different religious belief, political opinion or racial group.**

## **Screening**

The screening procedure should lead to one of two conclusions:

- The policy being screened does not have a significant impact on equality of opportunity and therefore does not require an EQIA
- The policy being screened has (or is likely to have) a significant impact on equality of opportunity and may require an EQIA.

## Scoping the Policy

<b>Title of Policy:</b>	NICORE Logs (v6) - May 24
<b>Policy Aim:</b>	<p>The aims and objectives of the NICORE system can be summarised as follows:</p> <p>To enable associations to systematically record key information about the people they rehouse.</p> <p>To ensure that associations remain accountable for their actions to their own committees and to outside agencies.</p> <p>To make strategic use of the NICORE results at the local and national level, in order to strengthen the role of housing associations in providing for housing need.</p>
<b>Brief Description:</b>	<p>The Northern Ireland Continuous Recordings of new lettings records and analyses the socio-economic characteristics of new housing association tenants in relation to the size and rent level of their new homes.</p> <p>The policy was developed to provide procedural guidance for staff to ensure we record, process and monitor new tenancies during the sign-up process.</p>

### **Who defines or defined the policy?**

Via NIFHA defined guidance for the policy. All other HA's within NI also operate this policy.

### **Who implements the policy?**

Newington Housing Association will implement this policy.

### **Is the policy applied uniformly throughout the organisation? *If NO, what are the consequences***

Yes

### **Who are the main stakeholders in relation to the policy?**

The main stakeholders are identified as NHA, housing applicants/new tenants and other housing associations.

### **What factors/forces could contribute/detract from the aim or implementation of the policy?**

None

**How do we interface with other bodies in relation to implementation of this policy?**

Via liaison with NIFHA by providing statistical data on new tenant household data.

**Which other policies are related to this policy?**

The main department directly related to this policy lies within our Communities Directorate and would align/complement our Allocations policy.

**What data is currently available to facilitate the screening of this policy?**

NICORE recorded data.

**Answering the Four Screening Questions**

The four questions ask for evidence in relation to the Section 75 dimensions. You should not think of the “don’t know” column in the form as the easy option to respond to any of the questions. In cases where you don’t know and you don’t have data, you will need to make a judgement based on experience as to whether the policy you are screening may have an impact on any of the nine dimensions. If your judgement is that the policy may have a differential adverse impact in relation to any of the Section 75 dimensions (i.e. it affects some groups differently and less favourably than other groups), you should seek to obtain evidence. You should note that evidence can be qualitative – i.e. drawn from the experience of individuals from their perspective - as well as quantitative. Officers must give consideration to steps that they could reasonably be expected to take to obtain evidence and thereby inform their decision-making. Such steps could include meeting with a representative group or selective consultation.

**Where there is little or no evidence, and common sense indicates that a differential impact may be expected, you should discuss this with the Equality Officer.**

**1. Is there any evidence of higher or lower participation or uptake by different groups?**

	Yes	No	Not known
Religious belief		X	
Political opinion		X	
Racial group		X	
Age		X	
Marital status		X	
Sexual orientation		X	
Gender		X	
Disability		X	
Dependancy		X	

Please comment: Application data is funneled through the NIHE waiting list system.

**2. Do different groups have different needs, experiences, issues and priorities in relation to this policy issue?**

	<b>Yes</b>	<b>No</b>	<b>Not known</b>
Religious belief		x	
Political opinion		x	
Racial group		x	
Age		x	
Marital status		x	
Sexual orientation		x	
Gender		x	
Disability		x	
Dependancy		x	

Please comment:

N/A

**3. Have consultations with relevant groups, organisations or individuals indicated that policies of this type create problems that are specific to them?**

	<b>Yes</b>	<b>No</b>
Religious belief		x
Political opinion		x
Racial group		x
Age		x
Marital status		x
Sexual orientation		x
Gender		x
Disability		x
Dependancy		x

Please comment:

N/A – Only a procedural process for the recording of information and data relating to the letting of properties to new tenants.

**4. In relation to implementing this policy, is there an opportunity to better promote equality of opportunity or good relations by altering the policy or by working with others in Government or in the larger community?**

**Yes**

**No**

**5. With reference to Questions 1 to 4 please summarise how you believe the policy may impact on the organisation's obligation to have due regard to the need to promote equality of opportunity.**

We do not believe the policy impacts on the organisation's obligation to have due regard to the need to promote equality of opportunity.

**6. What data do you believe will be required to ensure effective monitoring of the policy following implementation?**

The data we record via NICORE forms.

**7. In the context of Question 3 are there any relevant groups which you believe should be consulted at this time? Please specify**

There are no relevant groups which we believe should be consulted at this time.

**8. Any other comments on the policy and/or screening exercise?**

No

**9. On the basis of answers to Questions 1 to 4 above (and in particular positive answers), do you recommend that the policy should be subjected to a full impact assessment?**

Yes

No

Please elaborate

No – Only a procedural process for the recording of information and data relating to the letting of properties to new tenants.

## Newington Housing Association Policy Screening Outcome

Is this a new policy?

No

If yes, confirm the date on which the policy was screened in relation to opportunity of equality & promotion of good relations?

(Not applicable)

If this is a review of an existing policy – have there been significant changes.

No significant changes have been made to the previous version.

If yes, confirm the date on which the policy was screened in relation to opportunity of equality & promotion of good relations?

28<sup>th</sup> May 2024

**N.B. If an EQIA is recommended, please continue and complete an EQIA.  
If an EQIA is not recommended, please sign and date this form and ensure that the reason for not recommending is made clear.**

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### Policy Screening Decision

The policy that has screened does not have a significant impact on equality of opportunity and therefore does not require an EQIA.

Screened by: Margaret Duffy Date: 28/05/2024

Approved by: Jacqui Gilmore Date: 28/05/2024

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